

World Wellness Weekend - www.worldwellness.org

June 18 & 19, 2005 Ashland, Oregon

Exhibitor Application/Agreement

Organization Name: _____ Date _____
Contact Person: _____ Phone _____ Fax _____
Address: _____ City _____ State _____ Zip _____
E-mail (very important) _____

BOOTH FEES: The booth fee includes a 50 minute presentation or class and a 50 word description in the Program Guide and Website, 4 non-transferable exhibitor passes per day which include keynote speakers, and one parking pass. Additional exhibitor passes will be available at the discounted rate of \$20 per day. Booth spaces are 10' wide by 10' deep, **with up to 10' additional backspace for booths located in the track oval (see map)**. Booths located in the track oval may also be 2-sided (open front and back or at least a sign/banner on the back) especially Booths #'s 32-89, as the back of the booths will be visible to everyone sitting in the grandstands for the keynote speakers and entertainment.

The fee is \$495.00 per booth (\$395.00 non-profit 501-c3-proof required) and \$395 for food/beverage booths (size 15'x15', Temporary food permit additional fee). There will be an additional \$20 surcharge for electricity. Booths may be shared. You supply: tent or canopy, tables, chairs, heavy duty extension cords, signage, decorations and all other equipment needed for your booth. Booth spaces will be assigned on a first com/first serve basis according to the area in which you indicate is your top priority. The areas available are the South Track Oval / with electricity beginning at Booth # 16 to 60, then continuing on around the North Track Oval/no electricity to Booth #105. The Food Court area beginning at booth #106 to 128 have electricity available but is not required.

An environmental display area will be available to registered exhibitors in the area of booth spaces 59-62 who may have an environmentally related display (solar, green building, bio-diesel, water systems etc.) that they would like to set up in addition to their booth. We encourage all environmentally related booths to locate in this area-Booths # 50-58 (w/ electricity) or Booths #63-71 (no electricity) to create an "Eco-Village". Please refer to the venue map on the website at www.worldwellnes.org.

As this event is about education of health and wellness in all of its various forms, we have found that the presentations/classes may greatly enhance the success of your booth. A gym is also available for movement type classes (yoga, Qi Gong etc.). If all presentation slots are filled, or if you choose not to do a presentation/class you will receive a \$100 discount on the booth fee, but will not have the 50 word description in the Program Guide and Website, which will be distributed in the local newspaper and throughout the Rogue Valley. Advertising space available: call 541 552-1782

All booths must relate to health and wellness in some way. Our policy is to be inclusive, so we do not offer exclusive's on products, unless you are a sponsor. We have Exhibitor Sponsorship packages available from \$1000. Please call our office for further details (541) 552-1782. Please provide specific information on all products, services and activities for display or to be sold, including BRAND NAMES OF PRODUCTS. Products not listed may not be sold or displayed at event, _____

Booth Area Requested: Track Oval w/ electricity _____ Track Oval no electricity _____ Food Court _____
Class Time Requested On the hour from 10:00am with the last class beginning at 5:00 pm. on Sat. and 4:00 Sun. (Robert Kennedy Jr. keynote speech at 6:00 pm Sat. and Martin Luther King III at 5:00pm Sun.)
Please indicate DAY and TIME: 1st Choice _____ 2nd Choice _____ 3rd Choice _____
Audio/Visual Aids Requested: TV/VCR _____ Overhead Projector _____ Projection Screen _____ Power Point _____
Class Title: _____ **Presenter's Name** _____
Please enclose the 50 Word Description of your class (may also include info about booth) for program guide and website: (E-MAIL IS PREFERRED TO: beachavenue@jeffnet.org) DEADLINE: MAY 27, 5:00 PM.

EXHIBITOR FEES: \$50 discount if registered by Feb. 1st (except non-profit)

Non-Profit (501-C3 proof required) @ \$395 \$ _____
Non-Profit Booth only (no program/class) @\$295 \$ _____
Exhibitor Booth, w/ class/program @ \$495 \$ _____
Exhibitor Booth only (no program/class) @ \$395 \$ _____
Food Booth @ \$395 \$ _____
Electrical surcharge (110 only) @ \$20.00 \$ _____
1/8 Page Ad in Program @ \$200 B&W or \$250 color \$ _____
Name on Visa/MC _____
Credit Card # _____
C.C. Expiration Date _____
Signature on C.C. _____
Total due to World Wellness Weekend \$ _____

Payable by Check, Money Order or Visa/MC (see above). Make checks payable to Beach Avenue Productions.

Please read carefully the following pages, sign and return pages 1 and 3 with payment. This is your Agreement with Beach Avenue Productions/World Wellness Weekend. YOU ARE RESPONSIBLE FOR THE INFORMATION CONTAINED HEREIN. After your application has been processed you will receive a signed copy in the mail.

Default: No exhibitor will be allowed to set up or occupy their space unless payment in full

Booth Cancellation: Booth rentals cancelled by April 15th, 2005 will receive a 75% refund of total booth cost. No refunds will be issued for booths cancelled after April 15, 2005.

Booth Set-up: Booth Set-up is from 9:00am to 9:00pm on Fri. June 17th, 2005 and 7:00am to 9:00am on Sat. June 18th. Absolutely no vehicles allowed on the track oval. Please be prepared to move your equipment a short distance to your booth site. Some carts/wagons will be available for this purpose. Canopies/Tents must be staked down with no stakes longer than 10 inches. Absolutely no stakes/nails in any red asphalt of track. **All booths must be set-up by 9:00am Sat. June 18th.** Any booth unoccupied as of 9:00 am on Sat. June 18th will be considered cancelled and may be re-rented by World Wellness Weekend without compensation to Exhibitor.

Booth Breakdown & Removal: Booth breakdown begins at 7:00pm on Sun. June 19th. **Exhibitors may not begin booth breakdown/removal before 7:00pm Sun. June 19th. \$200 FINE FOR EARLY BREAKDOWN. THIS WILL BE STRICTLY ENFORCED. Exhibitor shall remove all property by 10:00pm Sun. June 19th.** After this time, World Wellness Weekend has the authority to remove and dispose of Exhibitor's property that is not removed from the SOU Raider Stadium Arena, and Exhibitor agrees to pay the cost incurred by World Wellness Weekend in connection with such removal and disposal.

Booth Manning: Booths should be manned at all times during the show hours: Saturday, June 18th. 9:30 am to 7:30 pm and Sunday, June 19th 9:30 am to 7:00 pm.

Decorations: Exhibitor shall be solely responsible for the clean-up and removal of decorations used. Exhibitor shall not use confetti, straw or hay bales in any form. Exhibitors are liable for any damage caused by their actions to the track, field or sidewalks.

Passageways: Exhibitor shall not obstruct any portion of the sidewalks, ramps, entry-ways, stairways, driveways, fire lanes, and access to emergency equipment.

Hazardous Materials: Exhibitor shall not allow any flammable liquids, engines, motors, machinery, or smoking materials to be brought onto the premises, without prior written consent from World Wellness Weekend

Animals: Exhibitor shall not allow any animals on the premises without prior written consent of World Wellness Weekend.

Exhibitor Licenses: The Exhibitor is solely responsible for compliance with all state and local laws in obtaining the proper business registration and license requirements, and for the payment of such state and local taxes, license fees and other obligations of whatever nature which are related to the use of the SOU premises.

Treatments: Any Exhibitor providing treatment services (massage, acupuncture etc.) at World Wellness Weekend must have the client sign a consent form that releases World Wellness Weekend, Beach Avenue Productions and Southern Oregon University harmless from any injuries or negative effects of such treatment. All practitioners must abide by State of Oregon laws regarding their practice. A copy of your current license or certificate should be posted at your booth.

Classes and Presentations: You must check in 15 minutes prior to your scheduled presentation time with your classroom monitor. Please let your classroom monitor know if you requested any special audio/visual equipment (must be indicated on this application). All presenters agree to start their presentation on the hour and end no later than 50 min. past the hour. Please clear the room as soon as possible so that we may prepare for the next presentation. We suggest that you direct people with questions to meet you at your booth or in the hallway following your presentation.

Security and Insurance: Security Services will be on the Southern Oregon University premises and the premises will be locked overnight, but Exhibitors are responsible for their valuable items. World Wellness Weekend, Beach Avenue Productions, and Southern Oregon University are not liable for theft or damage to Exhibitor products or materials. Fire and Theft Insurance, if desired, must be taken out by the Exhibitor at his own cost and expense. Exhibitor shall be responsible for insuring any property brought on the SOU Raider Stadium. World Wellness Weekend shall not be required to furnish content insurance for Exhibitor's or for any other person brought onto the Southern Oregon University premises in conjunction with World Wellness Weekend.

Illegal Activities: No illegal activities may take place in any booth. Sound equipment may not project beyond the confines of the booth area. All activities, including literature distribution must occur within the Exhibitor's booth area. All tables, chairs, displays, etc. must remain within the Exhibitor's booth area.

Smoking Restrictions: In compliance with Southern Oregon University policy, smoking is prohibited in Raider Stadium and McNeal Pavillion.

Exhibitor Passes: Exhibitors will be provided with wristbands, a different color for each day. These wristbands are your passes into the Event, and must be worn at all times. Passes are non-transferable. Your fee includes 4 wristbands per day for your booth. Lost, stolen or forgotten wristbands will not be replaced by World Wellness Weekend. Additional wristbands at the discounted rate of \$20 per day are available. Each booth will be given one parking pass, Additional vehicles will be responsible for their own parking.

Food and Beverage: Food and Beverage vendors must comply with all state and local laws regarding food service. Food vendors are required to purchase a Temporary Food Service Permit from Jackson County Health Dept. at their own expense. Food vendors must be set up by 8:30am Sat. June 18th for fire, health and safety inspections.

Parking: Each booth will be given one parking pass to park in the North Entrance lot. Additional vehicles will be responsible for their own parking either on the street or in nearby lots.

Other: Any matter not specifically covered in this contract shall be subject solely to the decision of World Wellness Weekend.

Violation of the Exhibitor rules shall be cause either for immediate expulsion of Exhibitor without recompense, or rectification by World Wellness Weekend at Exhibitor's expense.

World Wellness Weekend reserves the right to refuse/revoke any booth rental application without explanation.

Applicable Law: Choice of Law; Venue: Exhibitor shall abide by all applicable federal and state laws and regulations, and all rules and regulations of the Southern Oregon University. In any action, suit or legal dispute arising from this Agreement, Exhibitor agrees that the laws of the State of Oregon shall govern, The parties agree that any action or suit arising from this Agreement shall be commenced in a federal or state court of competent jurisdiction in Oregon or Ashland, Oregon, at World Wellness Weekend's discretion. Any action or suit commenced in the courts of the State of Oregon shall be brought in the First Judicial District.

Amendment: This Agreement shall not be altered, changed or amended except by an amendment in writing executed by the parties hereto.

Binding Effect: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns and is specifically enforceable.

Force Majeure: World Wellness Weekend shall have no liability to Exhibitor, and Exhibitor shall have no claim or action against World Wellness Weekend therefore, because of World Wellness Weekend's failure to perform any of its obligations in the Agreement if the failure is due to unforeseen occurrences or to reasons beyond World Wellness Weekend's reasonable control, including without limitation, strikes or other labor difficulties, war, riot, terrorism, civil insurrection, accidents, acts of God or governmental authorities in connection with a national, state or local emergency. In such event, Exhibitor's sole remedy shall be limited to cancellation and World Wellness Weekend may retain such part of each Exhibitor's rental as shall be required to cover expenditures already made up to such occurrence.

Signature, Exhibitor

Date

Signature, World Wellness Weekend

Date

Booth Spaces Assigned: _____

Class Time Assigned _____

Classroom Assigned _____

Mail or fax this application to: Beach Avenue Productions, 349 E. Main, Ste.3; Ashland, OR 97520
Ph/Fax: (541) 552-1782 e-mail questions to: nikki@beachavenue.org

